

NCURA Region I Diversity, Equity, and Inclusion (DEI) Member Position Description

DESCRIPTION OF POSITION

Serves as member of the Diversity, Equity and Inclusion Committee (DEI) for Region I assisting with promoting the Region's diversity, equity, and inclusion initiatives.

DURATION

One year term. The Committee members are appointed by the Chair.

A. Function of Position

To work with the DEI Chair in achieving the Region's diversity, equity, and inclusion goals.

B. Essential Duties and Responsibilities

Attend DEI Committee meetings. Work with Committee members and Regional leadership to identify opportunities to improve diversity and inclusion throughout the region. Assist DEI Chair to develop annual DEI events to the Regional membership. Promote the Region's diversity, equity, and inclusion initiatives on the NCURA DEI Collaborate Community.

C. Time Commitment

Approximately 2 to 3 hours per month.

D. Public Speaking

May need to facilitate a session or discussion group at an RADG or Regional Spring Meeting.

E. Qualifications/Requirements

- (1.) Knowledge and/or Skills: An understanding of NCURA's primary mission as a professional development organization, and a strong commitment to NCURA's role in creating equitable and inclusive environments for a large, diverse membership. Requires an understanding of issues related to diversity, equity, and inclusion within the research administration profession.
- (2.) Education and/or Experience: Understanding of issues related to diversity, equity, and inclusion is required. Prior service on NCURA national or regional committees or task force desired.
- (3.) Communication and/or Collaborative Skills: Excellent written and oral communication skills, ability to work collaboratively in a virtual team environment, ability and desire to communicate NCURA's mission and goals effectively, cultural competence in working with people from different backgrounds.
- (4.) Eligibility: Must be a member in good standing of Region I.

F. Training and Support

Support from DEI Chair, SCDEI, and other members of the Region who have held positions within NCURA Region I.

G. Additional Information

- (1.) Benefits: Professional development and recognition regionally and nationally within NCURA.
- (2.) Travel: Travel is not required.